



2020 Committee Meeting No 21 – Notes

Friday 9 October 2020

9am (Qld) 10am(Vic/NSW), 12 Noon (NZ)

Zoom URL: <https://zoom.us/meeting/96380768023>
02 8015 6011 or 03 7018 2005, Meeting ID: 963 8076 8023

Chair: Gilli

Attendees: Gillian Cochrane, Ming Lee, Simone Maus, Kerry Gosling, Danielle Bolton

Apologies: Anthea Ogilvie, Shel O'Toole

Purpose: Organise and deliver an inspiring and invigorating online conference that carries forward the essence of the AFN and meets the needs of our current world.

Agenda:

- Notes from the previous meeting
- Action items from previous meeting
- Opening debrief
- How's it going so far
- General Assembly
- Closing
- Post Conference survey
- Administration and Registrations
- Finance

Discussion

Notes from the previous meeting

The notes were noted.

Actions from the previous meeting

Danielle will check with Laurel re the general assembly and check with Carolyn re the bank forms.

Opening debrief

The opening was discussed. Kerry said she felt the opening was very moving and spiritual. We all agreed that we could have done things better but from the outside, it ran very well and we should be proud of what was produced.

Comment from an attendee was: I've now watched the opening and feel connected to the conference. Congratulations to you and the conference team for hosting this feast.

After the conference, a project can be to cut Dale out of the AFN opening to have this on the AFN webpage.

Gilli thanked Danielle for doing the green background zoom slide.

How's it going so far?

All the sessions so far have been brilliant with great conversations.

Danielle advised that a good attendance rate for an online event is about 30% and we have been having 50%, so this is a good result.

Danielle to send the late registrations to Ming for Slack invitations.

Social sessions have been quiet but have been good. Simone suggested that we do a plug for the sessions at any of the sessions that we attend. We can also send the conference portal link in the chat to attendees.

Anthea has pulled out of all the social sessions as her workload is just too big. Gilli has taken up the slack.

Ming suggested we spend some time doing some games. The first opportunity will be at the open space session with Cathryn Lloyd. Ming will email Cathryn and let her know he'll make an offering.

General Assembly

We need to check with Laurel.

Something to raise in the General Assembly is who would like to volunteer for the 2021 Conference. Danielle advised that the Brisbane Venue is off the table as it's currently being renovated and its uncertain if it will be available and in our price range next year. This opens the venue location for the next face to face conference back on.

One suggestion is that we could have an online conference with face to face satellite sessions in major locations.

Closing

Kerry said that she is happy to do a run sheet and circulate for comment.

Post Conference Survey

Gilli asked if we can share the question for the post conference survey. There could be a menti metre to get some idea of how we are feeling at the end of the closing ceremony.

A question can be – would you like to have another online conference (in addition to the face to face) and if so, over how long.

We can do a poll at the closing ceremony but we will also do a “vision 6” survey to send to all attendees post conference.

Administration and Registrations

Total registrations - 108 total conference tickets 13 individual sessions

We need to think about how many people are willing to commit for the 2021 Conference.

Financial update

Item	Amount
Current bank account	\$9 539.61
Payments received for conference 2021 (included in bank account)	\$888.39
Payments waiting to come from Eventbrite	\$1 255.39
AFN avail Funds – total income less 2021 payments	\$9 906.61
Seed funding paid by AFN	\$5 000
Total funds taken in the Eventbrite system	\$8 950

*Refund given to Carol Vale \$576.34. Funds held for Bob Dick \$511.34 and Shel O’Toole \$377.05.

Danielle noted that we have now passed the point of returning the seed funding from the AFN into the bank account as some of this was used prior to the face to face conference being cancelled.

Gilli said that any profit we received should probably stay in the account for the 2021 conference. We should also keep the same bank account.

Next meeting:

Date: Thursday 22 October 2020
Time: 9am (Qld) 10am(Vic/NSW), 12 noon(NZ)
Zoom: <https://zoom.us/j/96380768023>
02 8015 6011 or 03 7018 2005, Meeting ID: 9638 076 023

Facilitator: Job is up for grabs

Group rules

- Start meeting with a check in
- Stay connected
- Have fun
- Quorum of 3 members (Plus Event Manager)
- Have a generosity of spirit – allow each member their authenticity
- Trust in the wisdom of the group
- Uphold the principles of the AFN

Team Culture

- Take responsibility for being a member of this group and communicate needs and intentions
- RSVP to meeting requests, turn up when you say you will and send an apology if you can't make it
- Ask for clarification if you don't know something AND speak up if you see something that needs attending to
- A quorum of three organising team members may make decisions in the absence of the whole team
- Go with it (If 3 members make a decision at a meeting) and respect the wisdom of the group to maintain momentum
- Ensure all group members know if an extraordinary meeting is called at short notice
- Allow time to think about contentious decisions

Task List

Job	By Whom	By When
Follow up with the group Shel emailed re the General Assembly	Laurel	25/9/20
Take forms to Bendigo bank when they arrive	Carolyn	
Send the late attendee registrations to Ming for Slack invites	Danielle	9/10/20
Start a run sheet for the closing ceremony	Kerry	16/10/20

Parking lot

-